

To ensure that your project lasts beyond your opening day, please review the following considerations for ongoing maintenance, and respond to the questions below.

Upkeep

- Do you have funds to replace or repair elements of your project (i.e. replanting flowers, repairing a bench, tagging murals, etc.)
- Do you have funds to rent special equipment for maintenance?
- How frequently do you plan to assess site conditions for necessary upkeep?
- Does maintenance require any utilities on site?
- Is any storage required for seasonal items (i.e. umbrellas, sun sails)?
- How will you store these materials?
- How are you reducing littering opportunities when the site is in use?

People

- Do you have a dedicated volunteer staff to assist with ongoing site maintenance?
- Do you have partnerships with other organizations to help with maintenance and volunteer opportunities?

Programming

- Do you have programming in place to activate the space?
- Have you considered how other organizations may use the space?
- What rules are in place for events on-site?
- What channels will you use to promote the site and amenities to the community?

Additional Things to Consider

- Who will be the primary organization maintaining the site and what tasks will they oversee?
- Do you need to establish an MOU (memorandum of understanding) with the primary organization maintaining the site?
- What is the frequency of maintenance tasks for the year (i.e. monthly, quarterly, annually)?
- Does the organization have the capacity to maintain the site based on anticipated timeline and activities?